Technical Theatre Portfolio

How to build Your Tech Portfolio and Resume
What is a portfolio?

A portfolio is a personalized collection of materials.

- A reflection of you as a person
- A reflection of you as a theatre technician
- A record of your educational/professional development
- Proof of performance on the job or in class
- What you have accomplished (i.e., tangible artifacts/evidence)
- Evidence of your learning new skills
- Paper-, computer-, or web-based
Why create a portfolio?

Portfolios can be used for a variety of purposes.

- Applying for scholarships
- Meeting with a college representative for tech auditions
- Marketing your capabilities in job interviews
- Document the quality and quantity of your professional development
- Demonstrate prior work or learning experiences for educational credit.

Regardless of purpose, portfolios document skills and accomplishments through examples of your work.
What to include in your portfolio

- Resume
- Evidence of skills:
  - welding, construction, sewing, crafts,
- Work samples:
  - I.e. stage management paperwork, renderings, paperwork, etc.
Portfolio specialization breakdown should look like this:

- **Costume Design** – Drawings, paintings, or garments that you have made. These items do not always need to be theatrical, if you happen to have done a lot of fashion work.
- **Lighting Design** – Drawings, paintings, photography, drafting plots and lighting plots.
- **Scene Design** – Drawings, paintings, still life or drafting designs.
- **Stage Management** – Prompt scripts, cue sheets, ground plans, rehearsal notes and programs.
- **Technical Direction** – Drafting samples, objects that you have built, photographs and production paperwork.
What to include on your resume

- Your Name
- Contact Information
- Type of Designer you are
- Education (Including GPA and ACT)
- Experience
  - School
  - Community
  - Professional
- Awards, Accomplishments, certificates
- Other Skills
- References
Questions to ask before you start your portfolio.

- What should I include in my portfolio?
- What should I leave out of my portfolio?
- What type of format will I use for my portfolio?
  - Digital/Electronic on the web or your computer
  - Hard Copy Visual Documents - Print/Photo
Where do I start

1. Make a list of all your theatre classes taken:
   a. Classes in school, workshops, conferences, etc.
2. Make a list of all the productions you have worked on:
   a. School, Community Theatre, Professional Theatre
3. Make a list of all the tech areas worked on:
   a. Designer, hanging crew, run crew, costume crew
   b. What did you do to create theatre magic.
TECH THEATRE AREAS

Sound

Scenic design, construction, painting

Stage Management

Lighting/Electrics

Props/Properties

Costume

Hair and Make-up
Digital/Electronic on the web or your computer

- Consider your audience.
  - For whom are you presenting your portfolio
- Choose a digital resource for you portfolio.
  - For UTA Portfolio Purposes Please use Powerpoint
- Generate the content for your digital portfolio
  - Homepage
  - About you
  - Selected works
  - Resume
Visual Documents - Print/Photo

- Photographs
  - Pictures of props, costumes, or scenery you’ve designed or built
- Sketches, renderings, and drafting
- Organized paperwork:
  - Stage manager paperwork
  - Lighting cue sheets
  - Prop lists
- 4. Resume
Process to Product

Photographs to show before, during and after the design realization.

Include: research, napkin sketches, swatches, samples, paperwork, etc.
Shakespeare in Love Rendering
Sam as Juliet

Utah Shakespeare Festival
Designer Bill Black
Kyle Schellinger, draper
Robin Ankerrich, first Hand
Career Highlights

Stage Manager
Company Name, Location
September 20XX - Present

Costume Designer
Company Name, Location
September 20XX - August 20XX

Run Crew
Company Name, Location
June 20XX - July 20XX
Design Award Recognition and Accomplishments

- List type of award
- Where the award came from
- Year of award